



North London Sports Association

Annual General Meeting

June 10, 2018



Annual General Meeting - Agenda 2017-18 Season

Date: June 10, 2018 2 p.m. – 4 p.m.,
Place: Stronach Arena & Community Centre, London, Ontario

1. **Welcome from the President.....Sean Wheatley**
2. **Call to Order and Explanation of Procedural Rule**
3. **Approval of Minutes of 2017 Annual General Meeting**
4. **Business Arising from the Minutes**
5. **Call for New Business**
6. **Financial Report.....Tom Getliffe**
7. **President's Report.....Sean Wheatley**
8. **House League Report.....Gerry Vanderhoek**
9. **Minor Development Report.....Kevin John**
10. **Seeded Report.....Kenan Cejvan**
11. **Announce total declared registered voting delegates.....John Jacob**
12. **Amendment to NLSA Constitution**
 - a) Article #13 Member Responsibilities, Conflict of Interest, and Confidentiality
13. **Nominations Report.....John Jacob**
 - a) **Positions up for re-election:**

7 Directors at Large Positions (includes VP): 8 nominees:

 - Kevin John
 - James Hindle
 - Gerry Vanderhoek
 - Erica Serratore
 - James Gibbons
 - Andrew Jamieson
 - Matthew Biderman
 - Dean Loupos
 - b) **Elections**
 - c) **Volunteer Member Board positions completing their term next season:**

Three Officers: Currently filled by

 1. President - Sean Wheatley
 2. Secretary – John Jacob
 3. Treasurer – Tom Getliffe
 4. 6 Director at large positions: Currently filled by:
 - Matt Smith
 - Jeff Craigmile
 - Sean Jeffries

- John Keating
- Gord Hart
- Joe Pearson

d) New Business

e) Meeting adjourned

NOTES:

North London Nationals Hockey Association
AGM minutes
June 20, 2017

Members Present: John Jacob, Sean Wheatley, Kenan Cejvan, , Gerry Vanderhoek, Jeff and Darci Craigmile, Erica Serratore, James Hindle, Shawn Pollock, Vaughn Steen, Sean Jeffries, Mike Demelo, John Keating, Kevin John, Erica Hayward, Mike Goring

Guests: Sign in sheet.

Welcome: Sean Wheatley

- Introduction of officers of the organization at the head table.
- Welcomed all and announced that he was going to be chair for the AGM.

Call to Order and Explanation of Procedural Rule

- Roberts rule of order was explained by Sean. Procedure of protocol was also discussed. Sean to be addressed as Mr. Wheatley, Mr. Chair, or just Chair.

Approval of Minutes of 2016 Annual General Meeting

- Motion to accept minutes of 2016 AGM: made by seconded by, Motion carried.

Business Arising from the Minutes

- none

Call for New Business

- No call for new business
- Motion to accept agenda made by second by..., motion carried.

Financial Report (Tom Getliffe)

- Gave out draft statement
- Discussed Key components.

President's Report (Sean Wheatley)

- Sean read the president's message to all in attendance

President's Report for 2016/17

- 2016/17 marked the most successful season for the North London Sports Association in

years, with many teams making the finals in Alliance Championships. Special mention;

- the Midget Jr Mustangs Purple won the OHF Championships this past year. These

accomplishments were in large part because of the many volunteers involved with teams and the Association. They always say it take a village to raise a child. From the great Board of Directors that I have had the privilege to serve with, the extended board members (Conveners, Ice Scheduler and Administrator), the Tournament organizers, the coaches and assistant coaches, managers, trainers, and everyone else who helped– A BIG THANK YOU!

- Initiation/Hockey Canada Programming

We continue to see change from Hockey Canada through Alliance Hockey to try to stop or slow the 12.2% or 15,517 participants nation-wide, decrease in enrollment in our sport each year. With the Initiation Programs first year for the GLHA, moving to half ice programming for 5-6 year old's. Initiatives such as Bring a Buddy, Jersey Day, and Welcome Banners brought forward by Alliance Hockey are a great step to helping Associations with kids leaving the sport we love.

Look for this trend to continue as Hockey Canada met and released on June 6th that it will also be phasing in half ice for Novice programs as well.

- Effective for the 2017-18 season, it is recommended all coaches and instructors that coach Initiation Program players (5- and 6-year-olds) must be Coach 1 – Intro to Coach-trained;

- For the 2018-19 season, it be mandatory that all coaches and instructors coaching Initiation and/or Novice (7- and 8-year-olds) be Coach 1 – Intro to Coach-trained;

- In the 2017-18 and 2018-19 seasons, it is recommended all games played at the Novice level be cross-ice or half-ice games; and

- In 2019-20, it will be mandatory that all games played at the Novice level be cross-ice or half-ice games; and

- Beginning in the 2018-19 season, all head coaches at the Atom, Peewee, Bantam and Midget levels community sport streams (as determined by the member) be Coach 2 – Coach Level-trained, and it be recommended that all assistant coaches at these levels be as well.

- Skating/Goal Clinics - These clinics continue to be very well received and a positive benefit that other Associations do not offer.

- Timekeepers -Established this past season a timekeeper program for the Association has been successful for the 2016/17 season. The GLHA is looking to move to electronic game sheets and this will pave the path to do so.
- In my second year as President, I feel that we have continued to build on the accomplishments of last, but I know that there is so much more to do. We need more parents to volunteer to enable us to provide that resources. With your assistance we can improve the hockey experience for our players at all levels.

MD Report (Kevin John)

*** 2016-2017 Season Results were shared by Kevin.**

- *1. Many players from all the different age groups have moved up for the next season to Seeded or higher. Congratulations to all those players.
- 2. Five coaches from the 2016-2017 season have also moved up to Jr Mustangs or Jr Knights. Congratulations to those coaches.
- 3. There was no Team for Minor Midget MD due to insufficient players registered for tryouts.
- 4. 2017-2018 MD Coaching Interviews are complete. Recommendations to the Board still to be completed.
- 5. The Alliance MD Championships will be held in London and will be hosted by the GLHA for the 2017-2018 and 2018-2019 seasons.

CHL Report (Gerry Vanderhoek)

House League – 2016/17 Annual Report

2016-2017 Season Results:

- Our House League program had a great year with several teams not only making the City finals but also making the Alliance weekend. With London being the host city for the Alliance House League Championship this year it opened an additional team from each Major division to be able to experience a regional final. Our numbers remained steady with a possible increase next year. Balancing always seems to be a concern each year and North is always looking for constant improvement in this area. In line with that thought, we are trying to change how we evaluate and draft players to help with this concern. In January, I challenged each coach to fairly evaluate their players online so we could have a record of each player mid season performance in 5 simplified skills. We had over 80 percent of our players evaluated. Using those evaluations at the beginning of next season, those evaluations will be used in the player draft. The big change will be with the exception of novice; no player evaluation skates will take place. Teams will be drafted with board

members present at each level and balancing games will take place immediately following that process. The extra ice could be used for additional games if necessary for further balancing.

Announce total declared registered voting delegates

- declared registered voters.

Nominations Report – (Mike Goring)

- Mike read through list:

In accordance with our bylaws and constitution of North London Sports Association Inc. Mike respectfully submit the following candidates for the positions being elected:

2 Officers:

1. President- one nomination was received by Sean Wheatley.
2. Secretary – one nomination was received by John Jacob

6 Director at large positions: the following nominations were received:

1. Jeff Craigmile
2. Sean Jefferies
3. John Keating
4. Gord Hart
5. Joe Pearson
6. Matt Smith
7. Kurt Hill

Volunteer Member Board Positions for next season:

- Vice President – Mike Goring
- 6 Directors at Large:
 - a) Director of MD Hockey – Kevin John
 - b) Director of CHL – Gerry Vanderhoek
 - c) Director at Large – Mike Demelo
 - d) Director at Large – James Hindle
 - e) Director at Large – Erica Serratore
 - f) Director at Large – Shawn Pollock

Elections: Ballots were handed out to voting members.

Elections Results:

a)President: Sean Wheatley (acclaimed)

b) Secretary: John Jacob (acclaimed)

6 Directors at large

1. Jeff Craigmile
2. Sean Jefferies
3. John Keating
4. Gord Hart
5. Joe Pearson
6. Matt Smith

Motions were made to accept all positions, seconded and carried.

New Business

- No new business.

Meeting adjourned: motion made by Jeff C, seconded by Tom G. , motion carried.

President's Report

Another season of hockey has come and past as I enter my final year of a double term and I reflect on the number of volunteers that it takes to operate a Minor Hockey Association. Looking across our House League, Minor Development and Seeded programming it always feels that we are short on volunteers for all our events and activities, but some how we seem to get it done. It's important to understand why we volunteer;



At the end of the day, did the North London Sports Association provide a fun and enriching environment to play hockey? Did we provide an activity to increase the fitness level of the participant? Did we teach social responsibility to the participants of our programs. I can honestly say "yes" to all three areas of focus. We make decisions as Administrators at the North London Board and we always must ask ourselves what the impact is on players and officials.

As you can see from the House League, Minor Development and Seeded reports, we were very successful on the ice this year, thank you to the parents, coaches, managers, trainers, volunteers, and Board members that make North London a great organization.

Looking for to the 2018/19 season.

Sean Wheatley

Sean Wheatley



House League – 2017/18 Annual Report

2017-2018 Season Results:

Our House League program had a terrific year. Several teams not only made the city championships and won their respective division city finals but also some of our major age group teams made the Alliance weekend in Woodstock.

The registration numbers seemed very steady within the House League program which speaks to quality and popularity of our system at North.

Last year marked for the first time a major change in the way we balanced our teams. The evaluations were done the year prior and those evaluations were used to draft the teams last fall. The results were a better balanced league with a lot of positive feedback from the parent groups of how the process went and the team make up post the balancing games.

2017/2018 also marked the first year the GLHA Select Program. The program was very well received from the HL parents in North and we hope to see a more players try out this fall for the respective MD programs using the development they have gained from the extra ice from the Select program.

After 4 years of being the North CHL Rep, I am officially stepping down as the Director of HL. I truly hope that some of the significant changes that we have put in place to improve our HL programs continue to help with registration over the next several years and increase the fun that hockey is supposed instill our players.

Gerry Vanderhoek

North London Nationals – Minor Development – AGM Report

2017-2018 Season Results:

<u>Division</u>	<u>Qualified for Alliance</u>	<u>West MD Champions</u>	<u>Alliance Results</u>
Tier 3	Tier 1	Finalists	Finalists
Tier 2	Tier 2	Champs	Semi's
Tier 1	x	Finalists	x
Min Atom	Tier 2	x	Finalists
Atom	x	x	x
Min Peewee	Tier 2	x	Tier 2 Champs
Peewee	Tier 2	x	x
Min Bantam	Tier 2	x	Tier 2 Champs
Bantam	x	x	x
Minor Midget	Tier 2	x	Finalists
Midget	No Team	x	x

1. Many players from all the different age groups have moved up for the next season to Seeded or higher. Congratulations to all those players.
2. 2 coaches from the 2017-2018 season have also moved up to Jr Mustangs or Jr Knights. Congratulations to those coaches.
3. There were no Teams for Midget MD across all of Alliance.
4. 2018-2019 MD Coaching Interviews are complete. Recommendations to the Board still to be completed.
5. The Alliance MD Championships will be held in London and will be hosted by the GLHA again for the 2018-2019 season.

Junior Mustangs Report - AGM 2018

With a strong NLSA player and coach representation in our 2017/18 Junior Mustangs Purple(JMP), our JMP teams had some of their greatest successes this past year. This in large part is due to Mike Goring and John Jacobs, NLSA board members, working tirelessly with their Oakridge counterparts. One example of their hard work with teams is that this year we've had least number of player suspensions and zero suspensions for coaches and their staff.

Almost half of our JMP teams qualified for AA loop, and all teams were very successful in the playoffs. Congratulations to JMP Minor Pee wee team as they won the AA Constellation playoffs.

2017/18 season was capped off by JMP Midget team coached by Cam Galloway, who's team in 2016/17 won the OHF AA tournament, with nothing less then winning the OHF A tournament. Coach Cam and the rest of our JMP coaches have bought into our process which embodies competitive nature with a balanced approach to running a team. We will continue with this approach and look forward to 2018/19 season.

Respectfully,
Kenan Cejvan
JMP Chair/scheduler



2018-01

NOTICE OF MOTION

AMENDMENT TO:

- ☒ Constitution
- ☐ By-Law
- ☐ Regulation
- ☐ Policies

Article #: 13 (New)

Number:

Number:

Section:

SUBMITTED BY: Sean Wheatley (President)

CURRENT WORDING:

Not currently in place

PROPOSED CHANGES:

MEMBER RESPONSIBILITIES, CONFLICT OF INTEREST, CONFIDENTIALITY

SECTION 1

GENERAL

The provisions of this Policy are intended to complement the By-laws of the Corporation and the existing North London Sports Association (NLSA) Code of Conduct.

SECTION 2

DUTIES AND RESPONSIBILITIES OF MEMBERS

2.01 Member Responsibilities

Each Member that volunteers for a role in the Corporation is responsible to:

- (a) Be informed of the documents under which the NLSA operates, its By-laws, mission, values, codes of conduct, and policies;
- (b) Exercise respect, care, diligence and skill in dealing with Directors, Officers, Coaches, Convenors, opposing team coaches, parents, players and all members of the NLSA;
- (c) In the performance of volunteer duties, not be influenced by self-interest, outside pressure, expectation of reward or fear of criticism;
- (d) Act with honesty and integrity with zero tolerance for bullying, threats, and/or violence towards others;

- (e) Comply with all other codes and policies of the Corporation and its governing bodies.

2.02 Directors & Officers

Notwithstanding the responsibilities of Members, a Director or Officer of the NLSA will at all times bear the additional responsibilities to:

- (a) Support the objectives of the Corporation and follows its By-laws and Policies;
- (b) Bring credibility and goodwill to the Corporation;
- (c) Demonstrate good faith, prudent judgment, honesty, transparency and openness
- (d) Communicate with fellow Directors and Officers in a respectful and appropriate manner;
- (e) Ensure that the financial affairs of the Corporation are conducted in a responsible and transparent manner with due regard for fiduciary responsibilities and public trusteeship;
- (f) Exercise vigilance for and declare any apparent or real personal conflict of interest in accordance with the Corporation's By-laws and policies)
- (g) Maintain confidentiality of Board of Director meetings, and;
- (h) Attend Board meeting, serve on committees of the Board and become an active participant in a board that functions effectively as a whole.
- (i) Comply with their officers' agreement with the Corporation.

SECTION 3

CONFLICT OF INTEREST GUIDELINES

3.01 Integrity

These Conflict of Interest Guidelines are intended to ensure the highest standards and maintenance of the integrity. All members that undertake a volunteer role in the Corporation shall act at all times in the best interests of the NLSA placing the interests of the NLSA and the children ahead of any personal interest or the interest of any other person or entity. It also means performing volunteer duties and transacting the affairs of the NLSA in such a manner that promotes public confidence and trust in the integrity, objectivity and impartiality of the minor hockey in Oakville.

3.02 No Pecuniary Benefit

No volunteer of the Corporation, shall;

- (a) Directly or indirectly receive any profit from their position. Notwithstanding anything herein contained to the contrary, such volunteers may receive reasonable honorarium for their services and reimbursement for reasonable expenses incurred by them in the performance of their duties as permitted in the By-laws and approved by the Board.
- (b) The pecuniary interests of immediate family members (including the immediate family members of an official's partner) or close personal or business associates are considered to also be the pecuniary interests of the volunteer.

3.03 Definition of Conflict of Interest

- (a) A conflict of interest refers to situations in which personal, occupational or financial considerations may affect, or appear to affect, objectivity, judgment or ability to act in the best interests or complete the fiduciary responsibilities of volunteers to the NLSA.
- (b) A conflict of interest may be real, potential or perceived in nature.
- (c) A real conflict of interest arises where a member has a private or personal interest, for example, a close family connection or financial interest.
- (d) A perceived or apparent conflict of interest may exist when a reasonable, well-informed person has a reasonable belief that a member has a conflict of interest, even if there is no real conflict.
- (e) Full disclosure, in itself, does not remove a conflict of interest.

3.04 Examples of Conflict of Interest

- (a) Any circumstance that may result in a personal or financial benefit to a member volunteer or their family, business associate or friend. This includes, but is not limited to, accepting any payment for services rendered to the NLSA or its members or suppliers in relation to the activities of the Corporation other than payment for services permitted under the policies of the NLSA.
- (b) Being a member of the Board or staff of another entity or organization which might have material interests that conflict with the interests of the Corporation or its Members; and dealing with matters on one board which might materially affect the other board.
- (c) A Director or Officer (or family member, business partner, or friend) seeking, accepting or receiving any personal benefit from a supplier, vendor or any individual or organization doing or seeking business with the NLSA.

3.05 Conflict of Interest Disclosure

- (a) Members who volunteer must openly disclose a potential, real or perceived conflict of interest as soon as the issue arises and before the Board or its committees deal with the matter at issue.
- (b) If the Member is not certain whether he/she is in a conflict of interest position, they must disclose the facts and the Board will determine by majority vote if a conflict exists.

3.06 Gifts and Hospitality

Volunteers shall not directly or indirectly offer or accept cash payments, gifts, gratuities, privileges or other personal rewards, which are intended to influence the activities or affairs of the NLSA and/or team budgets.

3.07 The conflict of interest guidelines shall not apply in respect of payments made to members who volunteer for roles with the NLSA where such payments are approved by the NLSA Board of Directors or where such payments are otherwise permitted pursuant to the policies of the NLSA. Payments include, but are not limited to, honorariums, reimbursement of costs incurred to undertake the volunteer position, and payment for services rendered to the NLSA. Payments may be approved by the Board of Directors through the annual budget process and/or at any point in time otherwise required at the discretion of the Board.

3.08 Notwithstanding the conflict of interest guidelines, the Board of Directors may set aside the application of the guidelines, at the discretion of the Board, where such application creates an unintended result in contradiction to the best interests of the NLSA.

SECTION 4

CONFIDENTIALITY

4.01 Confidential Information

It is the responsibility of Directors and Officers to maintain the confidentiality of Board meetings and respect the time-line for the disclosure of decisions and updated policies to the membership. Directors and Officers must, both while having and after ceasing to have that status, treat as confidential all information regarding the policies, internal operations, systems, business or affairs of the Corporation obtained by reason of his/her status as a Director and not generally available to the public. A Director or Officer shall not use information obtained as a result of their involvement on the Board for personal benefit. Each Director or Officer shall avoid activities which may create appearances that they have benefited from confidential information received during the course of their duties as a Director or Officer.

RATIONALE:

Ensuring constitution is up to date with current requirements for not for profit organizations.

- | | |
|---|--------|
| <input type="checkbox"/> Carried | Notes: |
| <input type="checkbox"/> Carried as amended | |
| <input type="checkbox"/> Defeated | |
| <input type="checkbox"/> Withdrawn | |
| <input type="checkbox"/> Tabled | |